
**DRAFT MINUTES OF PVTA'S
ADVISORY BOARD SPECIAL MEETING
October 19, 2016**

The Advisory Board Special Meeting of the Pioneer Valley Transit Authority was held on Wednesday, October 19, 2016 at the Pioneer Valley Transit Authority Office located at 2808 Main Street in Springfield, MA, at 12:00 P.M.

1. ROLL CALL

	<u>Present (43.71 vote)</u>	<u>Not Present (18.30 vote)</u>
Agawam	Marc Strange	
Amherst	Douglas Slaughter	
Belchertown	Brian O'Leary	
Chicopee	Steve Huntley	
East Longmeadow	Carolyn Brennan	
Easthampton		Melissa Zawadzki
Granby	Jessica Langlois	
Hadley		David Moskin
Hampden		Becky Moriarty
Holyoke		Mayor Alex Morse
Leverett		Peter D'Errico
Longmeadow	Mark Gold	
Ludlow		Carmina Fernandes
Northampton		Mayor David Narkewicz
Palmer	Paul Burns	
Pelham		Mark Santos
South Hadley	Marilyn Ishler	
Springfield	Anthony Wilson	
Sunderland	Sherry Patch	
Ware	Nancy Talbot	
West Springfield	Jim Czach	
Westfield	Peter Miller	
Wilbraham	Paula Dubord	
Williamsburg		David Mathers
ADA Representative		TBD - Longmeadow
Rider Representative		TBD - West Springfield

A quorum of 31.01 majority vote being present, Vice Chairman Brian O'Leary called the meeting of PVTA's Advisory Board to order at 12:00 PM; majority vote of 43.71 present.

2. PUBLIC COMMENT

Vice Chairman Brian O'Leary opened the floor for public comments.

No Public Comments.

3. APPROVAL OF MINUTES OF REGULAR MEETING ON JUNE 29, 2016

Vice Chairman O'Leary asked for a motion from the Advisory Board to approve the meeting minutes of PVTA's Regular Advisory Board Meeting held on June 29, 2016.

Motion: Moved and seconded (Wilson/Huntley) to approve the meeting minutes of PVTA's Regular Advisory Board Meeting held on June 29, 2016.

Vice Chairman O'Leary asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Mark Gold Abstained.

Motion passed by a majority vote.

4. REPORT OF THE FINANCE & AUDIT COMMITTEE

Brian O'Leary reported that the Finance & Audit Committee met prior to last month's Board meeting on September 21, 2016. The Committee voted to approve the finance meeting minutes of May 23, 2016. The Committee received a detailed presentation from PVTA's Auditors and voted to recommend approval of the FY16 Audit to the full board.

Brian O'Leary asked the Board if they have any questions for the Finance & Audit Committee.

Motion: Moved and seconded (Ishler/Miller) to accept the report of the Finance & Audit Committee.

Vice Chairman O'Leary asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Motion passed by a unanimous vote.

5. APPROVAL OF PVTA FY16 AUDIT

Motion: Moved and seconded (Ishler/Miller) to approve PVTA FY16 Audit.

Vice Chairman O'Leary asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Motion passed by a unanimous vote.

6. REPORT OF THE PARATRANSIT COMMITTEE

Carolyn Brennan, Chairperson of the Paratransit Committee, reported that the Paratransit Committee met on September 9, 2016. The committee discussed the existing condition of paratransit service, split fleet roll out, and trip negotiations. Since the September 9th meeting, there have been a decrease in complaints. Paul from Hulmes has hired a company to re-train dispatch and scheduling staff on customer service and members of the committee have volunteered to train on sensitivity issues.

Vice Chairman O’Leary asked if the Board had any questions or comments regarding the report of the Paratransit Committee.

Motion: Moved and seconded (Gold/Ishler) to accept the report of the Paratransit Committee.

Vice Chairman O’Leary asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Motion passed by a unanimous vote.

7. 2017 ADVISORY BOARD MEETING DATES

Vice Chairman O’Leary stated that the proposed meeting dates for 2017 are as follows and asked if the Board has any issues with the presented dates.

1. Wednesday, January 25, 2017
2. Wednesday, March 29, 2017
3. Wednesday, May 24, 2017
4. Wednesday, June 28, 2017
5. Wednesday, August 23, 2017
6. Wednesday, September 20, 2017
7. Wednesday, November 15, 2017

Hearing none, Vice Chairman O’Leary asked for a motion from the Advisory Board to accept the proposed 2017 Board Meeting dates.

Motion: Moved and seconded (Miller/Huntley) to accept the proposed Advisory Board meeting dates for 2017.

Vice Chairman O’Leary asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Motion passed by a unanimous vote.

8. APPROVAL OF SMART CARD IMPLEMENTATION

Mary MacInnes, PVTA Administrator, reported that this agenda item currently does not require a vote as new information has become available and Big Y will not be selling our Smart Card.

PVTA will have to find new locations that meet our Fair Equity Analysis and asked if the Board has any ideas.

Mark Gold stated to look into Banks and ATM locations.

Jim Czach stated to look into other grocery stores.

Marilyn Ishler stated to look into elder housing locations.

Carolyn Brennan stated to look into senior centers.

9. APPROVAL OF PILOT FOR NORTHAMPTON SENIOR SERVICES

Josh Rickman, PVTA Manager of Operations & Planning, gave a presentation on the Northampton Senior Services Pilot program.

Vice Chairman O’Leary asked if the Board had any questions for Mr. Rickman on the Pilot for Northampton Senior Services.

Marilyn Ishler asked when the pilot is supposed to start.

Mr. Rickman stated early November.

Steve Huntley asked how people will be notified.

Mr. Rickman stated by mailings, robo calls, notices, PVTA’s website.

Motion: Moved and seconded (Gold/Burns) to approve the pilot for Northampton Senior Services.

Vice Chairman O’Leary asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Motion passed by a unanimous vote.

10. ADJOURNMENT

The meeting of the Advisory Board adjourned (Burns/Huntley) at 12:45 P.M.

A TRUE RECORD

ATTEST: _____
BRANDY PELLETIER

Documents filed with Board Meeting packet:

- June 29, 2016 Advisory Board Meeting Minutes
- PVTA FY16 Audit
- 2017 Advisory Board Meeting Dates
- Northampton Senior Services Pilot Presentation