



Hulmes Transportation Services, Ltd.

Job Title: **Operations Manager**

Location: **Chicopee, Massachusetts**

Hulmes Transportation Services is looking for an Operation Manager to provide leadership and oversight of our Paratransit Operation in the Greater Springfield area. This position has overall responsibility and authority for recruiting, hiring, training and directing all personnel and provides the necessary management oversight to ensure safe, efficient and on-time transportation.

Example of duties:

- Responsible for safe, sensitive, cost effective and efficient operations.
- Provide active oversight of the following departments Dispatch, Scheduling, Reservations.
- Provide direct oversight of over 100 drivers.
- Responsible for overall supervision of all contract supervisors, support, and drivers.
- Monitor application of all safety/training programs consistent with contract requirements.
- Monitor and maintain the safety condition of vehicles and their operations.
- Ensure responsiveness to all customer complaints and concerns.
- Ensure maximum efficiency and cost effective scheduling and vehicle utilization.
- Ensure continued, confident professional service provision to all customers.
- Other appropriate duties as assigned by management.

Requirements:

- Proven supervisory expertise and knowledge of related methods, practices, and techniques
- 3 or more years of work experience required preferable in a transportation operation
- Computer software knowledge

We offer a competitive wage and comprehensive benefits package to include medical, dental, paid time off and a business casual environment. Pre-employment drug screen required.

For immediate consideration, forward your resume to hts@hulmestransportation.com

We are an Equal Opportunity Employer/Minorities/Women/Veterans/Disabled