

**DRAFT
MINUTES OF PVTA'S
ROUTE COMMITTEE MEETING
September 25, 2019**

1. CALL TO ORDER

The Route Committee of the Pioneer Valley Transit Authority met on Wednesday, September 25, 2019 at 11:30 AM at the Pioneer Valley Transit Authority Administration Office located at 2808 Main Street in Springfield, MA.

MEMBERS PRESENT:

Members: Brian O'Leary, Belchertown; Peter Miller, Westfield; J.M. Sorrell, Williamsburg;
Others: Michael Squindo, Agawam

NOT PRESENT:

A quorum being present, Chairman of the Route Committee, Brian O'Leary called the meeting to order at 11:35 A.M.

2. PUBLIC COMMENT

No public comments were made.

3. APPROVAL OF MINUTES FROM AUGUST 21, 2019

Chairman O'Leary asked for a motion from the Route Committee to approve the meeting minutes of August 21, 2019.

Motion: Moved and seconded (Miller/Sorrell) to approve the meeting minutes of August 21, 2019.

Chairman O'Leary asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Motion passed by a unanimous vote.

4. APPROVAL OF TITLE VI ANALYSIS FOR THE LOOP

Administrator Sandra Sheehan reported that the Title VI Analysis showed that there was neither a disparate impact to minority populations nor a disproportionate burden on low-income communities. No mitigation or additional review is required should the PVTA make *The Loop* route part of the permanent

PVTA transit network. This determination was made based on methodological guidance of the FTA Title VI, the PVTA's Title VI plan, and US Census Bureau data.

Chairman O'Leary asked for a motion from the Route Committee to recommend to the Advisory Board approving the Title VI Analysis on *The Loop*.

Motion: Moved and seconded (Miller/Sorrell) to recommend to the Advisory Board approving the Title VI Analysis on *The Loop*.

Chairman O'Leary asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Motion passed by a unanimous vote.

5. APPROVAL OF THE LOOP AS A ROUTE

Chairman O'Leary asked for a motion from the Advisory Board to approve *The Loop* as a route, contingent on MGM continuing to fund the route.

Motion: Moved and seconded (Peter/Sorrell) to approve *The Loop* as a route, contingent on MGM continuing to fund the route.

Chairman O'Leary asked if there was any discussion, hearing none, asked for all those in favor to say aye.

Motion passed by a unanimous vote.

6. OTHER BUSINESS

Chairman O'Leary reported that there is no other business to discuss.

7. ADJOURNMENT

The meeting of the Route Committee adjourned (Miller/Sorrell) at 11:55 A.M.

A TRUE RECORD

ATTEST: _____
BRANDY PELLETIER

Documents filed with Route Committee meeting packet:

- August 21, 2019 Route Committee Minutes
- Title VI Analysis on *The Loop*